

GOAL: Improve frequent and effective communication among, students, parents, teachers, through: Broad Reach; New Media; Accurate and Timely Information & Collaboration

STRATEGY: (13): By September 2012, establish a Chain of Communication between the Administration and Teachers so that all information is disseminated to all teachers

Major Activities	Staff	Resources	Timelines	Indicators of Success
Identify one teacher as the Point of Contact for each designated Team (i.e., upper grade teachers, lower grade teachers and specials).	Mr. Hallman; Ms. Hannah	None	POCs designated by September, 2012	Team POCs designated by August, 2013
The administration will determine what communications need to go directly to all staff and what communication may be handled through the designated POCs.	Mr. Hallman; Ms. Hannah & designated POCs	None	System implemented beginning in October, 2012	All Staff receives the necessary information
All designated communication gets disseminated to the POCs by the administration and the POCs disseminate the information to their respective team members	Mr. Hallman; Ms. Hannah & designated POCs	None	System implemented beginning in October, 2012	All Staff receives the necessary information
Routine communications from the staff/teachers can be routed to the administration through the POCs	Mr. Hallman; Ms. Hannah & designated POCs	None	System implemented beginning in October, 2012	Administration receives communications through POCs



GOAL: Improve frequent and effective communication among, students, parents, teachers, through: Broad Reach; New Media; Accurate and Timely Information & Collaboration

STRATEGY: (13): By September 2012, establish a Chain of Communication between the Administration and Teachers so that all information is disseminated to all teachers

